



**THE HOLY CROSS SCHOOL**  
LEARN JOYFULLY. LIVE FULLY.

25 SANDAL ROAD, NEW MALDEN

SURREY KT3 5AR

TEL: 020 8395 4225

EMAIL: [hxs@holycross.kingston.sch.uk](mailto:hxs@holycross.kingston.sch.uk)

WEBSITE: [www.holycross.kingston.sch.uk](http://www.holycross.kingston.sch.uk)

**Job Post:** Assistant Headteacher, Lead of Equality, Diversity and Inclusion

**Salary:** L14 -L18

**Contract:** Full-Time, Permanent

**Job Start:** September 2021

### About the Role

This is an exciting opportunity for the right person to join our senior leadership team in its next chapter of development. Do you have a track record of successful middle leadership? Do you have a passion for equality, diversity and inclusion? Are you an excellent classroom practitioner? We are seeking an individual with the motivation and skills to inspire our students and staff to build on the foundations already laid in our work on inclusion and diversity. You will play a key role in promoting equality, working with curriculum and pastoral teams to maximise achievement and progress through inclusion in identified groups, and will liaise with parents and external agencies. You will be instrumental to the strategic leadership, management and further development of this area of the school. In your wider responsibility as Assistant Headteacher, you will have the opportunity to learn from and work alongside a highly supportive team gaining experience in other areas of school development. We are looking for someone who can bring fresh ideas and innovation to the table. We have a truly diverse school community and are committed to celebrating our Catholic mission of distinctive and inclusive education where all are welcome.

To apply, please visit the school's website where you can refer to the criteria for appointment, view the Applicant Pack and download a CES Senior Leadership application form ([www.holycross.kingston.sch.uk](http://www.holycross.kingston.sch.uk)). Please include a supporting letter outlining the experience, skills and attributes you would bring to the post. Your letter should be no more than 2 sides of A4. Please note there is no need to complete section 8, the supporting statement section of the application form, as your supporting letter will cover this. Please refer to the 'Notes to Applicants' document when completing your application to ensure all required forms are submitted. Please return your completed application form and letter to Mrs Silvana Saragosa-Voysey, PA to Headteacher ([apply@holycross.kingston.sch.uk](mailto:apply@holycross.kingston.sch.uk)). Applicants are encouraged to visit the school. For further information or to arrange a visit to the school, please contact Mr Tom Gibson, Headteacher, via Mrs Silvana Saragosa-Voysey (PA to Headteacher) [ssaragi@holycross.kingston.sch.uk](mailto:ssaragi@holycross.kingston.sch.uk).

**We reserve the right to appoint at any stage in the recruitment process.**

### Safer Recruitment Statement

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We welcome applications from all members of the community.

An enhanced DBS check and satisfactory references will be required prior to the commencement of this post.

### Interviews and Closing Date

**Closing Date:** 9.00am Monday 24th May

**Candidate shortlisting:** Monday 24th May

**Interviews:** Wednesday 26th May

